



Sardarkrushinagar Dantiwada Agricultural University
Sardarkrushinagar – 385 506.

TENDER NOTICE

Online tenders for Annual rate contract are invited from reputed Manufacturers/Producers/authorized distributors/dealers/suppliers as per the details given below;

Tender Notice No.	Particulars
Tender Notice No: SDAU-BSRC-PUR-01/2021-22	Purchase of ISO/BIS standard Chemicals (Inclusive reagents/kits for life science/ molecular biology/ diagnostic work) /Glasswares / Plasticwares / Labwares etc.

For more details visit the website: <https://au.nprocure.com>, www.nprocure.com, www.sdau.edu.in and www.statetenders.gujarat.gov.in
The last date for online submission of tenders along with relevant fees and documents is **06-12-2021**.

Date : -11-2021

Head of Unit

**S. D. AGRICULTURAL UNIVERSITY
SARDARKRUSHINAGAR – 385-506**

Tender Notice SDAU-BSRC-PUR-01/2021-22

Online Tenders, as per the schedule given below, are invited from reputed manufacturers / authorized dealers/ distributors for annual rate contract of ISO/BIS standard Chemicals (Inclusive reagents/kits for life science/ molecular biology/ diagnostic work) /Glasswares/ Plastic wares/ Lab wares etc.

- Items: 1. Chemicals: Approximate value Rs. 35,00,000/-,
2. Glasswares : Approximate value Rs. 20,00,000/-,
3. Plasticwares/Labwares: Approximate value Rs. 15,00,000/-,
4. Molecular and Diagnostic kits : Approximate value Rs. 10,00,000/-,**

Brands:

1.	Accustandard	13.	Genetix	25.	Qiagen
2.	Agape Diagnostics	14.	Glassco	26.	Rankem
3.	Agilent	15.	Himedia	27.	Restek
4.	Borosil	16.	Invitrogen	28.	SD Fine/ SDFCL
5.	Dr. Ehrenstorfer	17.	JJ Lab Wares	29.	Sigma Aldrich
6.	Duchefa	18.	J-Sil	30.	Sisco Research Laboratories Pvt. Ltd. (SRL) - India
7.	Deccan Plastics	19.	Kapa Biosystems	31.	Span Diagnostics
8.	DesiGen	20.	Kasablanka	32.	Tarson
9.	Eppendorff	21.	Merck	33.	Thermo scientific
10.	Euroffins	22.	Phenomenex	34.	Thremofisher
11.	Fermentas	23.	Polylab	35.	VWR(Geini)
12.	Genaxy	24.	Prolab	36.	Whatman

Separate Tender forms are to be filled in for each brand / company (As the case may be) price list. A set of all the required documents should be submitted separately duly signed by the tenderer, otherwise tender will be disqualified.

Tender Notice SDAU-BSRC-PUR-01/2021-22 on the website <https://au.nprocure.com> or www.nprocure.com may be referred for the Tender Form, detailed terms & conditions etc.

TENDER VALUE : Approximately Rs. 80,00,000/-

1)	Downloading and online submission of the tender documents	:	15/11/2021 to 06/12/2021
2)	Physical submission of Tender Fee, EMD, Manufacturer/ Authorized Dealership Certificate and relevant documents in separate cover.	:	13/12/2021 In the office of the Head of Unit, Bio Science Research Centre, S. D. Agricultural University, Sardarkrushinagar, Dist.- Banaskantha Gujarat-385506 by Registered Post/ Speed Post/Courier only.
3)	Opening of Primary Bid (Tender Form Fee and EMD Cover) (Physically Received)	:	15/12/2021 at 11:00 hrs. or thereafter
4)	Opening of Technical Bid (Online)	:	17/12/2021 at 11:00 hrs. or thereafter
5)	Opening of Commercial Bid (Online)	:	27/12/2021 at 11:00 hrs. or thereafter

Date: /11/2021

**Chairman Purchase Committee &
Head of Unit
Bio Science Research Center
S. D. Agricultural University
Sardarkrushinagar**

ENVELOPE-1

Tender Doc.
EMD & TENDER Fee

To. _____

FROM: _____

ENVELOPE-2

Tender Doc.
COMPANY DETAILS & TENDER SUPPORTING DOCUMENTS
(Tender Form (TF) including ITIT along with tender supporting documents (Part I & II) and self-attested copies of GST Registration Certificate, Manufacture/ Authorized Dealer Certificate for quoted brand)

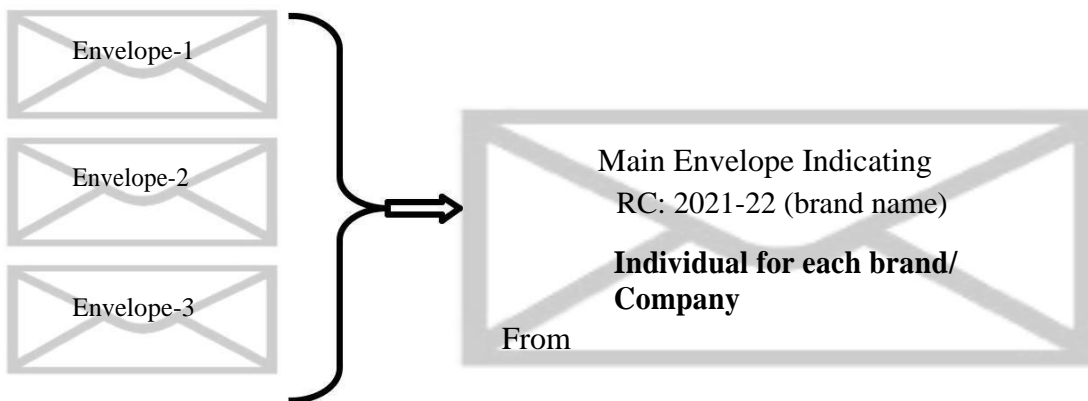
To. _____

FROM: _____

ENVELOPE-3

Tender Doc.
COMPANY CURRENT PRICE LIST/COLORED CATALOG/CD

FROM: _____



**BIO SCIENCE RESEARCH CENTRE
SARDARKRUSHINAGAR DANTIWADA AGRICULTURAL UNIVERSITY
SARDARKRUSHINAGAR-385 506**

Tender Notice No. SDAU-BSRC-PUR-01/2021-22

Date: - 11 - 2021

TENDER BRIEF

Online tenders are invited from reputed manufacturers/authorized dealers/distributors **for the Rate Contract of ISO/BIS standard Chemicals (Inclusive reagents/kits for life science/ molecular biology/ diagnostic work) Glasswares/ Plasticwares/ Labwares etc.** as mentioned specifically in the tender details. Each envelope including main should be labelled as RC. 2021-22 and Brand / Company name.

INSTRUCTION TO BIDDERS FOR ONLINE TENDER PARTICIPATION

1. The tender documents can be downloaded from the website <https://au.nprocure.com>
2. The bids should be submitted online visiting website <https://au.nprocure.com>
3. The bids should be digitally signed. The details regarding digital signature certificate and related training involved will be available on the below mentioned address:

(n)Code Solutions

(A division of GNFC)

301, GNFC Infotower, Bodakdev,

Ahmedabad- 380 054 (India)

Tel : +91 79 26857316/17/18

Fax: +91 79 26857321.

www.ncodesolutions.com

4. The tenderer can get a copy of instructions for online participation from the website <https://au.nprocure.com>
5. The tenderer should get registration, if required on the website through the link “New Supplier” provided at the home page. The registration on the site should not be taken as registration or empanelment or any other form of registration with the tendering authority.
6. The application for training and issue of digital signature certificates should be made at least 72 hours in advance to the due date and time of tender submission.
7. All the queries regarding use of digital signature certificate should be addressed to personnel in (n) Code Solutions, Ahmedabad.
8. All the queries regarding tender specifications and any other clauses included in tender document should be addressed to personnel in tendering office at the address provided below:

Contact Details :

Chairman Purchase Committee & Head of Unit

Bio Science Research Centre,

Sardarkrushinagar Dantiwada Agricultural University,

Sardarkrushinagar, Distt- Banaskantha Gujarat – 385 506.

Mob. 98987 42351

Telefax: 02748-278433

email: bsrc@sdau.edu.in

**GENERAL CONDITIONS OTHER THEN INVITATION TO TENDER AND INSTRUCTIONS
TO TENDERER (ITIT)**

Nature of requirements:

- 1 (A) **Chemicals** : Laboratory chemicals (Inclusive reagents/kits for life science/ molecular biology/ diagnostic work etc.).
- (B) **Glasswares** : Glasswares prepared from Borosilicate glass, Neutral glass.
- (C) **Plasticwares** : Plasticwares / Labwares etc. of standard quality.
- (D) **Kit** : Molecular and Diagnostic kits

Note:- Separate Tender forms are to be filled in compulsorily for each type of commodity as per company price list. Attach product catalogue and latest company printed price list along with all documents separately otherwise tender will be disqualified.

The Tender Form fee Rs.2500/- (Rupees Two thousand five hundred Only) and Earnest Money Deposit (EMD, i.e. Refundable) 3% of the tender value Approximately (Chemicals Rs. 35,00,000/-, Glasswares Rs. 20,00,000/-, Plasticwares/Labwares/Lab consumables Rs. 15,00,000/-, Molecular and Diagnostic kits Rs. 10,00,000/-) will be applicable for each Brand/Company price list. The E.M.D. will be released after completion of the complaint free Guarantee period.

A security deposit @ 5 % (Five per cent) for the total cost of the consignment to be ordered (where as applicable), has to be deposited to the ordering office in the form of Demand Draft in favour of 'SDAU Fund Account' drawn on State Bank of India, payable at Dantiwada-2760 or any other Nationalized Bank. The security deposit will be released by the ordering office after completion of the complaint free Guarantee period.

Tenderer interested for representing and quoting more than one company price list should fill in separate tender forms and enclose the required documents separately otherwise tender will be disqualified.

- 2 The Sardarkrushinagar Dantiwada Agricultural University (SDAU) shall in first instance prefer to deal with manufacturer. However, the manufacturer may effect delivery through it's dealer/ distributor mentioned in tender form, if desired.
- 3 Authorized dealers/ distributors can quote their rates provided they attach a valid longevity certificate of authorized dealership issued from the Manufacturer/Principal company.
- 4 **PRIMARY BID (TENDER FEE AND EMD COVER)**

The EMD cover should contain Tender Fee and Earnest Money Deposit (EMD) in the form of separate demand drafts as mentioned in Tender Form (TF). **It may please be noted that Tender form without Tender fee or EMD will not be considered.**

5 **TECHNICAL BID**

The Technical Bid should contain copy of **Tender Form (TF)** including **ITIT** along with self attested copies of GST and other tax Registration Certificate (As applicable), latest company printed price list/catalogue and other relevant documents as per check list (except Commercial Bid document). **Please note that scan copy of any document uploaded by the tenderer must tally with physical submission of original. Further;**

- (a) The envelope should be marked as "**Technical Supporting Documents (Technical Bid)**". **It should be noted that technical bid is to be submitted online as well as physically, individual for each Brand/company**
- (b) If the bidder fails to submit the supporting documents physically within time limit, the bidder may be disqualified.
- (c) The bids should be submitted on or before the time stipulated in Tender notice at the website <https://au.nprocure.com>
- (d) Technical bids should be separate **for each company price list. All documents along with General conditions and ITIT must be filled separately otherwise tender will be disqualified.**

6 COMMERCIAL BID

- (a) The Commercial Bid should contain rates/price (as per company printed price list) of items with or without taxes, with a mention of discount percentage, if desired along with Tax Declaration Certificate duly filled in and signed. The bid not accompanying this certificate is liable to be ignored.
- (b) Sardarkrushinagar Dantiwada Agricultural University is entitled for exemption of Customs Duty as per Government Notification No.51/96-Customs dated 23rd July 1996, Notification No. 28/2003- Customs dated 01.03.2003, Notification No. 43/2017-Customs dated 30.06.2017 & Notification No. 47/2017- Integrated Tax (Rate) dated 14.11.2017, Notification No.10/2018- Integrated Tax(Rate) dated 25.01.2018 and Notification No. 45/2017- Central Tax (Rate) dated 14.11.2017, Notification No.45/2017- Union Territory Tax (Rate) dated 14.11.2017 & Notification No. 9/2018- Central Tax (Rate) dated 25.01.2018, Notification No. 9/2018- Union Territory Tax (Rate) dated 25.01.2018, as amended from time to time for research purpose only. If applicable, certificate will be provided by the University to the successful bidder on demand.
- (c) **Letter of Credit (L.C.) account may be insisted for imported items.**
- (d) FOR destination delivery should be **inclusive of insurance charges**. However, Central Sales Tax, Excise duty, VAT and other prevailing taxes as per government rules & regulations should be mentioned separately on the items quoted. **In case the bidder fails to provide such separate details in its bids, offers will be considered as inclusive of all taxes.** VAT applicable against form 'P' to be mentioned separately. If the bidder is exempted from payment of VAT, then it shall have to mention it in the Commercial Bid, otherwise offer will be treated as inclusive of VAT.
- (e) The Commercial Bid should be submitted on or before the time stipulated in tender notice **online** only on the website <https://au.nprocure.com>

7 VALIDITY OF TENDER

The rate quoted shall initially be valid upto 31st March, 2022. However, it may be extended by the university.

8 DELIVERY PERIOD

(a) **For Indigenous Items** : The maximum delivery period will be six weeks from the date of order in case of ordinary purchases and two weeks in case of the emergency/urgent purchase.

(b) **For Imported Items** : The maximum delivery period will be eight weeks from the date of receipt of final Letter of Credit by the bidder or their principal in case of ordinary purchases and two weeks in case of the emergency/urgent purchase.

9 PAYMENT

No advance payment shall be made. The final payment shall be made by respective offices after satisfactory receipt of goods/installation and training of staff, wherever applicable.

10 AUTHORISATION

If the Tenderer is not a manufacturer, he should submit a letter from the manufacturer authorizing him to submit quotation on his behalf or attested copy of authorized dealership. Authority letter whenever submitted should be in original on letter head of the manufacturer with necessary seal and signature. Failing which the tender may be rejected.

The manufacturer should preferably have track record of supply for at least last two years to any Govt. Department / Educational / Agricultural University in the country (Attach relevant list or certificate pertains to client satisfaction in this regard).

11 INSPECTION

- (a) The place of inspection be mentioned clearly in the bid, failing which the offer may be rejected and no correspondence will be entertained after opening of the tender.
- (b) SDAU Indenter/consignee or authorized representative may do inspection, if needed.
- (c) Inspection charges shall be inclusive of traveling expenses and daily allowances of the inspecting staff. Hence, inspection fees shall be charged as per actual expenditure by the inspection staff or the actual amount worked out on the basis of percentages, whichever is less. Similarly, testing charges may also be charged as per actual amount to be worked out on the basis of above percentages whichever is less.

12 TERMS OF SUPPLY

- (a) The packing and the labels of all the items, to be supplied under the order, should be well labeled. If the items are packed in packets which are then placed or repacked within a box/carton/bottle/foil, these details shall be printed/ marked on both the internal/external packs and labels. The retail price must not be printed or shown any where either on external or internal pack/ box/carton/foil.
- (b) The **Accepted Tender (A.T.) / Rate Contract (R.C.)** holder should have to supply the material in the original company's packing which shall indicate packing details and other particulars as required under the statutory provisions. Inner and outer packing of boxes / cartons should be of standard design. The final packing of cartons of corrugated boxes shall be complying with ISS 9313: 1979 of November, 1980. Corrugated boxes having double wall 5 ply with

maximum combined length 1275 mm or triple wall 7 ply with maximum combined length 1275 mm or triple wall 7 ply with maximum combined length 1525 mm shall contain maximum gross contents 15 kg. & 20 kg, respectively. A packing slip of 10" x 8" shall indicate clearly and legibly the name of the product, batch number, quantity, date of manufacture, date of expiry gross & net weight, and consignee's name & address and other particulars as required.

- (c) In the event of breakages or loss of stores during transit against requisition order the said quantity will have to be replaced by the A.T. / R.C. holder. The purchaser will not pay separately for transit insurance and the supplier will be responsible for the intact supply as soon as possible but not later than 15 days from the date of arrival of stores at destinations.

13 OTHER CONDITIONS

- (a) The conditional offer is liable to be rejected.
- (b) The statutory price increase clause.
 - (i) The Tenderer who wants to avail the benefit of statutory price increase, clause should clearly mention in the tender accordingly. In absence of such a specific statement no claim for the same will be entertained.
 - (ii) The Tenderer who want to avail the benefit of statutory price variation clause should also clearly mention the break-up of the net price of the store and the amount of taxes separately in tender. The increase in the price of store due to variation in taxes at the time of supply is not considerable.
 - (iii) No variation in price shall be allowed in case the goods are offered ex-godown.
 - (iv) The increase in price would also not be permissible where delivery period is within one month of the date of statutory increase.
- (c) No tender will be accepted after prescribed closing time for submission of the same. The delay will not be condoned for any reason whatsoever including postal / transit delay. However, if the last date of submission of tenders is declared as a holiday by the Government, the last date of submission of tenders will be considered as extended to the next working day.
- (d) The tenderer should read this document and the instructions / terms / conditions therein very carefully. Any tenderer who does not confirm with the instruction / terms / conditions herein is liable to be rejected without any reference.
- (e) No modification should be done by the tenderer in the name of item, and in the specifications grade / quality / packing of the item given in the enquiry document.
- (f) **If tenderer's quoted prices for any other institution/university/ government organization found less than our university/institution or discount to any other institution/university/government organization found more than our university/ institution, the rate contract will be cancelled and the firm will be put in blacklist.**

- (g) **The Accepted Tender (A.T.) holder / Rate Contract (R.C.) holder should supply the, equipments / items in fresh and sound condition meeting with the specification and packing approved. Refurbished or second-hand equipment / stores will not be allowed under any circumstances. If such case is noticed, than the store will be rejected out rightly and penal action will be taken against the A.T./R.C. holder.**

- (h) **All supply orders issued by the indenting officers on or before the last date of the expiry of the R.C. will have to be accepted by the R.C. holder and the delivery for all such orders will have to be effected as per the schedule specified in the order, even though the date of actual supply may fall beyond the last date of the R.C.**

- (i) **In case of any disputes, the decision of the SDAU in this regard shall be final and binding.**

I/We.....

(Name of the Tenderer/Proprietor/Partner /Director) hereby undertake to supply stores conforming to the Tender Enquiry specification and abide all terms and conditions of the tender enquiry as well as invitation to tender and instructions to tenderers.

Place :

Signature:

Date :

Name:
 Designation:
 Stamp of the firm:

Invitation to Tender and Instructions to Tenderer (ITIT)

- 1 Tenderers or their authorize representative are at liberty to remain present at the opening time of the tender.
- 2 The **tender fee** is **Rs.2500/-** (Rupees Two thousand Five hundred only, non refundable). The **EMD** will be @ 3% of the tender value (**Chemicals Rs. 35,00,000/-, Glasswares Rs. 20,00,000/-, Plasticwares/Labwares/Lab consumables Rs. 15,00,000/-, Molecular and Diagnostic kits Rs. 10,00,000/-**) only, refundable) for each brand/ company price list.
Separate tenders are to be filled in for each brand/ company price list. Each tender must have a set of all the documents separately, otherwise tender will be disqualified.

The Demand drafts should be in favour of '**SDAU Fund Account**' and drawn on **State Bank of India, Dantiwada-2760 or any other nationalized bank**. A Tender without proper Tender Fee and Earnest Money Deposit shall not be considered. The Earnest Money Deposit/Security Deposit will be liable to forfeiture if the tenderer fails to complete the contract. EMD/ Security Deposit shall be returned after completion of warranty/guarantee period. No interest will be paid on refund of EMD and security deposits.

Incorrect / fraudulent information submission may lead to disqualification / debar. Please ensure that the data be furnished correctly.

- 3 (a) The Tenderer should quote rate for F.O.R./Free Delivery to the indenting office of SDAU. The SDAU has its Research Stations spread over North Gujarat and Kutch. The tenderer should state the earliest and clear delivery period. The offerer has to confirm receipt of supply order and acceptance thereof immediately. In absence of this no claim shall be considered.
(b) Tenderer may also quote on Ex-Godown and/or F.O.R. destination of dispatch indicating charges towards packing forwarding, railway freight or the charges under the parcel scheme of the Gujarat State Road Transport corporation, insurance etc. so as to compare the rates with those of others who have quoted as per tender condition.
(c) When the analysis or testing of the supplied stores has to be undertaken in Laboratories / Test house inside/outside Gujarat State, inspection charge not exceeding 0.5 / 1.0 %, respectively of the total value of stores to be inspected will have to be paid by the offerer.
- 4 No charges other than customs duty shall be affected by the change in the F.O.B. price. This clause shall remain in operation only up to the date of shipment corresponding to the delivery period specified in the schedule to the agreed terms and notwithstanding any extension of time, if any, unless it proves to the satisfaction of the SDAU that the delay in shipment was due to the causes entirely beyond the control of the foreign principal / manufacturer. The decision of the SDAU in this regard shall be final and binding.
- 5 (a) Ex-stock offers of those on tenderer's own import license will be preferred. It will be tenderer's responsibility to inform this office within the validity period of the quotation in the event of the stores offered ex-stock being sold elsewhere. Failure to comply with this instruction shall be construed to mean that the stores are available ex-stock during the validity period. No cognizance shall be taken of the intimation that the store have been sold out prior to receipt of order if such intimation is received after acceptance of order at the tenderer's end.
(b) Taxes, if leviable and same are being claimed extra should be clearly stated, failing which the rates quoted in the tender will be construed as inclusive of all taxes. Break -up showing the rate and element of taxes should be shown when rates are quoted inclusive of taxes.

- 6 (a) The tenderer should indicate the rates in metric system of weight and measures or in any equivalent weights and measures, thereof showing conversion rates. Non-compliance in this respect will render the tender liable for rejection.
- (b) Rates should be quoted per "unit" as specified in the schedule. Non-compliance will render the tender liable for rejection.
- (c) The prices should not be negotiable. If needed parties quoting lowest shall be invited for the negotiations/clarifications. However, the lowest price is not the criteria and emphasis is placed on quality and specifications of the material.
- 7 The SDAU does not pledge himself to accept the lowest or any tender and reserves the right to consider or reject any or all tenders and invite fresh quotations if need arise or to accept the tender in full or part or divide the quantity amongst one or more tenderers without assigning any reasons. Further, the SDAU reserves the right of selecting the brand and accepting or otherwise any of the conditions stipulated in the tender.
- 8 In the event of an order being placed against this tender and if tenderer fail to supply any stores in accordance with the terms and conditions of Acceptance of Tender or fail to replace any stores rejected within such times as may be stipulated, the SDAU shall be entitled to purchase such stores, without notice to the tenderer, from any other source and at such price as the university shall in the sole discretion think fit. If such price exceeds the rate set out in the schedule to acceptance of tender, the tenderer shall be responsible to pay the difference of the price at which such store have been purchased by the SDAU, and the price calculated at the rate set out in the schedule.
- 9 **Sample:**
- (a) Tender samples are not required unless specifically called for at later date when need arise.
- (b) The tender without samples, where samples are specifically called for will not be considered.
- (c) Sealed samples should be submitted with a mention of (i) Name and address of the firm (ii) Tender No. (iii) Opening date of Tender (iv) Item Name (v) Sr. No. / Code No.
- (d) The samples submission for any reason shall be supplied without charge and freight paid and without any obligation on the SDAU as regards safe custody.
- (e) In the past, it has been the practice with certain tenderers to submit a sample of a quality that the rate quoted does not permit of strict adherence to the sample, thereby causing numerous rejections. Tenderers are therefore cautioned that sample should not be submitted of a quality that they are not able to produce or maintain the quantity in ultimate supplies. The samples submitted are preserved for comparison with supplies and rejection will be made if supplies are not reasonably in accordance with the approved samples.
- (f) Tenderers are hereby cautioned that the quality will be one of the chief deciding factor in the matter of deciding tenders.
- 10 Warranty/Guarantee, if any, for the stores offered should invariably be stated in the tender, failing which standard clause to this effect adopted by SDAU i.e. minimum for twelve months shall apply. Further,
- (a) The tenderer shall guarantee regular and timely supply of all the spare parts required for the normal working of the machinery tendered for, for a period of three years. Tenderer,

shall also guarantee that the rate of such spare parts will not be exceeding those you might be charging to the Director General of Supplies and Disposals. New Delhi or any other Government department.

- (b) Tenderer shall further guarantee that "after-sale service" will be provided as and when required.

11 Termination of contract:

Should the tenderer fail to deliver the stores or any part thereof, within the contract period of delivery or the stores are not found in accordance with the prescribed specifications and / or approved sample, SDAU shall exercise its discretionary power either:

- (a) To purchase elsewhere on tenderer's account and at his risk store so undelivered or others of a similar description without canceling the contract in respect of the consignment not yet due for delivery, or

- (b) **To cancel the contract:**

In the event of action taken under clause (a) above, the tenderer shall be liable for any loss which the SDAU may sustain on that account but he shall not be entitled to any saving on such purchases made against default.

The decision of the SDAU shall be final as regards the acceptability of stores supplied by the tenderer and the SDAU shall not be required to give any time for the rejection of the stores.

12 Extension of time:

- (a) As soon as it is apparent that contract dates cannot be adhered to, an application shall be sent to the ordering office of SDAU along with copy to the ADR, Purchase before due date.
- (b) Without prejudice to the foregoing rights, if such failure to deliver in proper time as aforesaid shall have arisen from any cause which SDAU may admit as a reasonable ground for an extension of the time (and its decision shall be final) it may allow such additional time as considered to be justified in the circumstances of the case.

13 Special conditions, if any in this tender shall also be applicable.

14 Non-compliance with any of the above conditions shall construe breach of the same and will render the offer liable for rejection.

15 The Tenderers are instructed to specify clearly in their tenders as to in which respect their quotations deviate from the tender enquiry. If deviations are not specified in detail, it will be presumed that the tendered offer is exactly to the specifications of the tender enquiry.

16 Tenderers are required to show detailed breakup of all taxes separately with the respective amounts, even if their offers are inclusive of all taxes.

17 Tenderers should send descriptive literature (not rates) along with other documents as specified in tender notice.

18 Tenderers are advised to indicate in their offer against each item, whether the item is imported or indigenous.

19 The SDAU may, if found necessary to do so, consider for extension of Rate Contract beyond the original validity period, subject to the original terms and condition provided in advertised Tender and the tenderer shall accept the same unless specially stipulated to the contrary in the tender.

20 In the case, rate accepted on "FOR Destination" the date on which the goods are received at destination shall be considered as the date of delivery.

- 21 Tender should be submitted on line showing legibly the **tender number, due date, name of company/brand of the price list.**
- 22 Tender Fee / EMD and other relevant documents of the tenders are to be sent in separate sealed cover to **'Head of Unit, Bio Science Research Centre, S. D. Agricultural University, Sardarkrushinagar, Dist.-Banaskantha, Gujarat-385506'** by the date and time stated in the **notice by Registered Post./Speed Post/Courier only.** Late receipt may disqualify the tender and the SDAU will not be responsible in this regard. Scan Photo copy submitted along with original tender, if any, must match with physical copies.
- 23 On approval of the tender for Rate Contract the tenderer should provide 25 (Twenty) copies of the company printed price list (preferably coloured) within 15 (Fifteen) days, failing which the rate contract may be treated as cancelled.
- 24 The tender is liable for rejection if goods/ instrument/equipment are not fulfilling as per required specifications.
- 25 The terms and conditions in any other form than shown in the tender will not be considered.
- 26 Payment shall be made only after receiving material in good/satisfactory condition, installation and demonstration.
- 27 Vendor giving wrong information on specification/documents will be **black listed for a period of 5 years.**
- 28 All questions, disputes or differences arising under, out of or in connection with the contract shall be subject to the exclusive jurisdiction of the court within the local limits of whose jurisdiction the place situated from which Acceptance of Tender is issued.

Name of the Firm:

Authorized Signature:

Name:

Designation:

Seal of firm:

TECHNICAL BID SUBMISSION FORM

PART-I

(Tender Supporting Documents)

Current Tender Details:

Tender Notice No.: **SDAU-BSRC-PUR-01/2021-22**

Last Date & Time for submission of Bid:

- 1) Name of **company/brand of the printed price list**:
- 2) Name of the Manufacturer:
- 3) Category (Indigenous / Imported) :
- 4) Required supporting documents:

Sr. No.	Document / Certificate	Page No. of the Tender Document	Remarks
1.	C.A. Certificate for the manufacturing showing year wise production sales of the quoted item for the last 3 years.		
2.	Manufacturing License/Product Permission/ Registration Certificate with C.S.P.O./C.M.S.O./ S.S.I./K.V.I.C./ N.S.I.C./D.G.S.& D.		
3.	List of Installations/Users/Customers with address, phone No. and email address.		
4.	Higher / Lower Price Certificate		
5.	S.T. Clearance Certificate and Returns		
6.	Tender Fee Amount, D. D. No. and Date		
7.	E.M.D. Amount, D. D. No. and Date		
8.	Letter of Authority of Foreign Principal OR its subsidiary company with copy of agreement (In case of Foreign articles) (MUST BE NOTARIZED)		
9.	IEC Certificate for imported items		
10.	Total Pages of the tender document		
11.	Partnership deed/Memorandum of article/ Registration of firm etc.		
12.	Document of 100% Subsidiary Company		
13.	Affidavit by Subsidiary Company		
14.	Confirmation of Delivery Period		
15.	Confirmation of Place of Delivery		
16.	Confirmation of terms and conditions of Payment		
17.	A.E.R.B. Certificate {if applicable}		
18.	I.S.O. Certificate.		
19.	B.I.S. Certificate.		
20.	Original Company Printed Price List and Product Catalogue		
21.	Copy of valid import license for imported items		
22.	Guaranty/Warranty obligation		
23.	Manufacturer/Authorization certificate showing validity for the current year		
24.	Vendor's Profile / Company details		
25.	Affidavit of non black list		

Note: 1) All photocopied documents must be attested by gazetted officer / self attested.

2) Photocopy of all the documents must be attached physically and scan copy be with e-tender.

DECLARATION

It is verified that all the certificates/permissions/documents are currently valid as on date and have not been withdrawn/cancelled by the issuing authority. It is further verified that the certificates are as per the format and it is clearly and distinctly understood by us that the tender is liable to be rejected if on scrutiny any of these certificates is found to be not as per the prescribed format.

We further undertake to produce on demand the original certificate/permission / document for verification at any stage during the processing of the tender.

We solemnly declare that we have attached all the documents mentioned here in above and in the tender. We also understand that non-compliance of any documents will be treated as non-respective tender and we will loose our claim to participate in the Tender Enquiry automatically and our tender will be liable to reject.

Name of the Firm:

Authorized Signature:

Name:

Designation:

Seal of firm:

TECHNICAL BID SUBMISSION FORM
PART-II

Current Tender Details:

Tender No.: **SDAU-BSRC-PUR-01/2021-22**

Last Date & Time for submission of Bid:

- 1) Name of **company/brand of the price list**:
- 2) Name of the Manufacturer:
- 3) Category (Indigenous / Imported):
- 4) (B) Details of after sales services in Gujarat (Mandatory).

1.	Address of nearest Manufacturer or Dealer		
2.	With Office, Residence Phone/ Cell No. and Email address.		
3.	Address of nearest depot for or nearest dealer (With Office, Residence Phone/ Cell No. and Email address.)		
4	Name and address with contact no. of responsible Company representative/ Dealer		
5	Nature of articles/commodity : Items included in Price list Tick only one for the commodity of the brand under bid <input checked="" type="checkbox"/>	Chemicals	
		Glassware	
		Plasticwares,	
		Labwares	
		Molecular and Diagnostic kits	

Note:

1. The specifications available in the item offered shall be mentioned clearly against each tender specification.
2. Details specifications chart, design drawing etc. for equipment offered are to be provided along with original literature.
3. For any imported equipment part of equipment, valid documentary evidence regarding foreign make as well as import of goods is to be provided by the Tenderer along with consignment.
4. Any item, material, consumable required for installation and commissioning of equipment to be brought by supplier at the time of installation of equipment.

Remarks if any:

DECLARATION

We solemnly declare that we have attached all the documents mentioned here in above and in the tender. We also understand that non-compliance of any documents will be treated as non-respective tender and we will loose our claim to participate in the Tender Enquiry automatically and our tender will be liable to reject.

Name of the Firm:

Authorized Signature:

Name:

Designation:

Seal of firm:

COMMERCIAL BID FORM
(Online Submission Only)
Option -I
INDIGENOUS ARTICLES

Current Tender Details:

Tender No.: **SDAU-BSRC-PUR-01/2021-22**

Last Date & Time for submission of Bid:

- 1) Type of commodity:
- 2) Name of the bidder:
- 3) Name of **Manufacturer/company/brand of the price list:**

i) Company/Brand Price (Prices as printed in the Company Price List = 100 %)

A.	Company/Brand Printed Price	Prices as printed in the Company Price List = 100 %
B.	Discount in % (on company printed price list)	
C.	Price in % after discount	
D.	Excise and other duties if applicable in % (at concessional rate to Educational Institute) (Enter '0' if not applicable)	
E.	Packing Forwarding, Insurance and Installation charges in % (Enter '0' if not applicable)	
F.	GST or other Taxes as per Government rules (in %) (Enter '0' if not applicable)	
G.	Other Charges in %, if any (Enter '0' if not applicable)	
H.	Total F.O.R.D. price in % (C to G, as applicable)	

ii) Optional Items:

A.	Company/Brand Printed Price	Prices as printed in the Company Price List = 100 %
B.	Discount in % (on company printed price list)	
C.	Price in % after discount	
D.	Excise and other duties if applicable in % (at concessional rate to Educational Institute) (Enter '0' if not applicable)	
E.	Packing Forwarding, Insurance and Installation charges in % (Enter '0' if not applicable)	
F.	GST or other Taxes as per Government rules (in %) (Enter '0' if not applicable)	
G.	Other Charges in %, if any (Enter '0' if not applicable)	
H.	Total F.O.R.D. price in % (C to G, as applicable)	

Remarks if any:

DECLARATION

We solemnly declare that we have attached all the documents mentioned here in above and in the tender. We also understand that non-compliance of any documents will be treated as non-respective tender and we will loose our claim to participate in the Tender Enquiry automatically and our tender will be liable to reject.

Name of the Firm:

Authorized Signature:

Name:

Designation:

Seal of firm:

COMMERCIAL BID FORM
(Online Submission Only)
Option -II
IMPORTED ARTICLES

Current Tender Details:

Tender No.: **SDAU-BSRC-PUR-01/2021-22**

Last Date & Time for submission of Bid:

- 1) Type of commodity:
- 2) Name of the bidder:
- 3) Name of **Manufacturer/company/brand of the price list**:
- 4) **i) C.I.F. Port Price :**

(Prices as printed in the Company Price List with standard accessories = 100 %)

Select Currency:

Specify Conversion Rate 'C' (Selected Currency = C x INR)*:

Enter '0' in above fields if not applicable.

A.	C.I.F. Port Price (Prices as printed in the Company Price List with standard accessories)	Prices as printed in the Company Price List = 100 %
B.	Discount in % (on company printed price list)	
C.	Price in % after discount	
D.	Custom duty / CVD in % (at concessional rate to Educational Institute) (Enter '0' where not applicable)	
E.	Additional custom duty in % (Enter '0' if not applicable)	
F.	Excise and other duties in % (at concessional rate to Educational Institute) (Enter '0' if not applicable)	
G.	Packing Forwarding, Insurance and Installation charge in % (Enter '0' if not applicable)	
H.	Total price in % (C+D+E + F+G)	
I.	Other Charges in %, if any (Enter '0' if not applicable)	
J.	Total F.O.R.D. price in % (H+I) (In Foreign Currency)	
K.	Total F.O.R.D. price in INR after applying conversion rate in %	

* The conversion of currency rate in INR for comparison purpose only will be considered as on date of advertisement of tender notice. However, conversion of currency rate in INR, for payment purpose will be made on the basis of date of purchase order by users.

ii) Optional Items:

A.	C.I.F. Port Price (Prices as printed in the Company Price List)	Prices as printed in the Company Price List = 100 %
B.	Discount in % (on company printed price list)	
C.	Price in % after discount	
D.	Custom duty / CVD in % (at concessional rate to Educational Institute) (Enter '0' where not applicable)	
E.	Additional custom duty in % (Enter '0' if not applicable)	
F.	Excise and other duties in % (at concessional rate to Educational Institute) (Enter '0' if not applicable)	
G.	Packing Forwarding, Insurance and Installation charge in % (Enter '0' if not applicable)	
H.	Total price in % (C+D+E + F+G)	
I.	Other Charges in %, if any (Enter '0' if not applicable)	
J.	Total F.O.R.D. price in % (H+I) (In Foreign Currency)	
K.	Total F.O.R.D. price in INR after applying conversion rate in %	

Letter of credit opened in favour of:

Country of Shipment:

Remarks if any:

Note:

(1)	Prices with breakup (in %) must be quoted in above format only online. Quoting of consolidated price without breakup may not be considered.
(2)	All terms and conditions of supply shall be applicable as per the tender document. Any terms and condition intended with Commercial Bid shall be ignored or in such a case offer is liable to be rejected.
(3)	Tax declaration certificate may be enclosed, if applicable.
(4)	Sardarkrushinagar Dantiwada Agricultural University is entitled for exemption of Customs Duty as per Government Notification No.51/96-Customs dated 23rd July 1996, Notification No. 28/2003- Customs dated 01.03.2003, Notification No. 43/2017-Customs dated 30.06.2017 & Notification No. 47/2017- Integrated Tax (Rate) dated 14.11.2017, Notification No.10/2018- Integrated Tax(Rate) dated 25.01.2018 and Notification No. 45/2017- Central Tax (Rate) dated 14.11.2017, Notification No.45/2017- Union Territory Tax (Rate) dated 14.11.2017 & Notification No. 9/2018- Central Tax (Rate) dated 25.01.2018, Notification No. 9/2018- Union Territory Tax (Rate) dated 25.01.2018, as amended from time to time for research purpose only. If applicable, certificate will be provided by the University to the successful bidder on demand.
(5)	Local agency commission, if any will not be allowed.
(6)	If required, custom exemption certificate issued by the concerned authority shall be provided by the consignees.
(7)	The rates of Custom Duty / C.V.D., transport charges from port to place of consignees, transit insurance within India, installation charges, bank / custom clearance charges, if applicable, should be quoted in Indian currency only.

DECLARATION

We solemnly declare that we have attached all the documents mentioned here above and in the tender. We also understand that non-compliance of any documents will be treated as non-respective tender and we will loose our claim to participate in the Tender Enquiry automatically and our tender will be liable to reject.

Name of the Firm:

Authorized Signature:

Name:

Designation:

Date:

Seal of firm:

(TO BE SUBMITTED PHYSICALLY)
AFFIDAVIT

(To be submitted IN ORIGINAL on Non-Judicial Stamp Paper of Rs 100/- duly Notarized).

I/We, _____, age __, years residing at _____ in Capacity of
_____M/s _____ hereby solemnly affirm that

1. All General Instructions, General Terms and Conditions, as well as Special Terms & Conditions laid down on all the pages of the Tender Form, have been read carefully and understood properly by me which are completely acceptable to me and I agree to abide by the same.
2. I / We have submitted following Certificates/ Documents for T.E. as required as per General Terms & Conditions as well as Special Terms & Conditions of the tender

Sr. No.	Name of the Document	Page No.
1		
2		
Onwards		

3. All the Certificates / Permissions / Documents/ Permits / Affidavits are valid and current as on date and have not been withdrawn / cancelled by the issuing authority.
4. It is clearly and distinctly understood by me that the tender is liable to be rejected if on scrutiny at any time, any of the required Certificates / Permissions / Documents/ Permits / Affidavits is / are found to be invalid / wrong / incorrect / misleading / fabricated / expired or having any defect.
5. I / We further undertake to produce on demand the original Certificate / Permission / Document / Permits for verification at any stage during the processing of the tender as well as at any time asked to produce.
6. I / We also understand that failure to produce the documents in "Prescribed Proforma" (wherever applicable) as well as failure to give requisite information in the prescribed proforma may result in to rejection of the tender.
7. My / Our firm has not been banned / debarred / black listed at least for three years (excluding the current financial year) by any Government Department / State Government / Government of India / Board / Corporation / Government Financial Institution in context to purchase through tender.
8. I / We confirm that I / We have meticulously filled in, checked and verified the enclosed documents / certificates / permissions / permits/ affidavits / information etc. from every aspect and the same are enclosed in order (i.e. in chronology) in which they are supposed to be enclosed. Page numbers are give on each submitted document. Important information in each document is "highlighted" with the help of "marker pen" as required.
9. The above certificates/documents are enclosed separately and not on the proforma printed from tender document.
10. I / We say and submit that the Permanent Account Number (PAN) given by the Income Tax Department is, which is _____ issued on the name of [Kindly _____ mention here either name of the proprietor (in case of Proprietor firm) or name of the tendering firm, whichever is applicable.]
11. I / We understand that giving wrong information on oath amounts to forgery and perjury, and I/We am/are aware of the consequences thereof, In case any information provided by us are found to be false or incorrect, you have right to reject our bid at any stage including forfeiture of our EMD/PBG/cancel the award of contract. In this event, This office reserves the right to take legal action on me/us.
12. I / We have physically signed & stamped all the above documents along with copy of tender documents (page no..... to.....).

13. I / We hereby confirm that all our quoted items meet or exceed the requirement and are absolutely compliment with specification mentioned in the bid document.
14. My / Our Company has not filed any Writ Petition, Court matter and there is no court matter filed by State Government and its Board Corporation, is pending against our company.
15. I / We hereby commit that we have paid all outstanding amounts of dues / taxes / cess / charges / fees with interest and penalty.
16. In case of breach of any tender terms and conditions or deviation from bid specification other than already specified as mentioned above, the decision of Tender Committee for disqualification will be accepted by us.

Whatever stated above is true and correct to the best of my knowledge and belief.

Date:

Stamp & Sign of the Tenderer

Place:

(Signature and seal of the Notary)